

State Work Study Employer Update

Important Time Sheet Reimbursement Information

The 2015–16 state fiscal year ends June 30, 2016. It is critical to submit all 2015–16 time sheets (for the period from 7/1/15 to 6/30/16) to the college you hired students from by the deadline established by the college, or by July 10, 2016, whichever is earlier. Time sheets turned in more than 15 days after the end of the pay period—or July 10, 2016, for hours worked in June—could result in delay or denial of reimbursement. If your pay period crosses over the state fiscal year, you must submit two separate time sheets for June and July hours. For example, you must submit two time sheets for the pay period June 5 through July 4 (6/5/16–6/30/16 and 7/1/16–7/4/16).

2016 Legislative Session

The 2016 regular legislative session ended on March 10, 2016, without a final operating budget. A 30-day Special Session ended on March 29, 2016, with an approved operating budget. The House and Senate maintained funding for the State Work Study (SWS) program for 2016–17 at approximately \$7.8 million. No SWS policy changes occurred during this session.

Reimbursement Rates

Reimbursement rates are unchanged and are based on the following employer types:

Employer Type	Reimbursement Rate
For Profit	40%
Governmental Agency Private College Public College	60%
Nonprofit Community Service Provider School District STEM*	70%

**Off-campus employers whose primary business activity is in the field of Science, Technology, Engineering, and/or Mathematics (STEM)*

Contact Information

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