

Effective July 1, 2012
Statewide Business DTA Major Related Program (MRP) Agreement Update

This pathway is applicable to students planning to prepare for various business majors at universities in Washington¹. Effective July 1, 2012 this agreement cancels and supersedes the existing statewide Business DTA agreement dated Summer 2003 and revised April 2006. Prior to July 1, 2012, parties to the 2006 and 2003 Business DTA MRP agree to continue to honor that agreement until July 1, 2014. This agreement shall be subject to review and renewal by all parties not later than September 2016.

This document represents the business DTA/MRP agreement that meets all requirements of Washington's Direct Transfer Agreement, between the baccalaureate institutions offering a bachelor's of science or bachelor's of arts in business administration including accounting, management, and management information systems and the community and technical college system. Baccalaureate institutions party to this agreement are: Central Washington University, Eastern Washington University, University of Washington (all campuses), Washington State University (all campuses), Western Washington University, Gonzaga University, Heritage University, Pacific Lutheran University, Saint Martin's University, Seattle Pacific University, Seattle University, Walla Walla University, and Whitworth University.

Community and Technical colleges agree:

- The published associate degree listing will include advice to students about the need for early contact with their potential transfer institutions regarding the specific course choices in each area of the agreement where options are listed - Humanities, Social Sciences, Natural Sciences, and for electives. In addition, the published associate degree will include advice to students regarding checking with their potential transfer institutions about the requirement for overall minimum GPA, a higher GPA in a selected subset of courses or a specific minimum grade in one or more courses such as math or English.
- By the effective date, community and technical colleges shall specify the Associate in Business DTA/MRP in their catalog and specify the courses consistent with this agreement.
- To offer the Business DTA/MRP each college must assure that the courses listed in their DTA/MRP as meeting the prerequisite requirements of this agreement are regarded as course equivalents to the similar required lower division course offered by each baccalaureate institution party to the agreement.
- Subsequent to the effective date, community or technical colleges awarding the Associate in Business DTA/MRP will designate completion as follows for clarity on the transcript and use by SBCTC for tracking reporting purposes:
 - Assoc in Business DTA/MRP Exit Code of F and CIP of 52.0101 (or leave CIP blank)
- If any community college changes the content of any of this agreement's required courses or if a community college discontinues offering this agreement's required courses or if a college or colleges find that changes to this MRP are needed, they will immediately notify the Instruction Commission, which will, in turn, notify the Joint Transfer Council (JTC). JTC will review the changes as detailed in the section below (review process posted on the HECB web site <http://www.hecb.wa.gov/program-administration/credit-transfer>).

¹ This DTA/MRP is not intended for Community and Technical College students pursuing a terminal professional/technical degree in Business.
Statewide Business DTA Major Related Program (MRP) Agreement, revised May 7, 2012

The participating baccalaureate institutions agree:

- Students completing the Business DTA/MRP will be assessed for entry into an institution's business school in a manner comparable to well prepared freshmen-entry applicants from that institution. That is, students completing the Business DTA/MRP will, if admitted to the university, be admitted as juniors and will be regarded as having all prerequisites for the business major completed except as noted in the DTA requirements listed below.
- Students completing the Business DTA/MRP, if admitted to the university, will be regarded as having completed the lower division general education courses to the same extent that all DTA graduates have completed those requirements (that is, completed except for the provisos).
- The same minimum 2.0 GPA requirement that applies to the DTA in general applies to this pathway.
- Baccalaureate institutions will apply the 90 quarter credits required under this agreement to the credits required in the bachelor's degree, subject to institutional policy on the transfer of lower division credits.
- Baccalaureate institutions that do not require lower division courses specified in this agreement (such as a lower division Business Law course) agree to accept such courses specified in the agreements as lower division electives or in limited cases as equivalent to the upper division requirement in that area.
- Baccalaureate institutions will each build an **alert mechanism** into their curriculum review process for changes related to the prerequisites for business majors.
 - The alert will go to the institution's or sector's JTC member.
 - If the proposed change will affect lower division course taking, the JTC member will bring the issue to JTC's attention for action to review or update this Major Related Program Agreement.
- Prior to making changes in the admission requirements, institutions agree to participate in the JTC-designed **review process** and to abide by the related implementation timelines (review process at the HECB web site <http://www.hecb.wa.gov/program-administration/credit-transfer>).
- This statewide process applies only to changes² in the requirements for admission to the major. References to changes do not include changes in graduation requirements that are completed at the upper division or the GPA an institution may establish for admission to a program.

The Joint Transfer Council agrees:

- JTC will notify the Higher Education Coordinating Board (HECB) of the review and of subsequent changes made to the agreement.

² As judged by impact on students. This statewide process is called into play when potential majors need to complete specific courses not previously identified or present test results or information not included in the agreement.

Generic DTA Requirements	Associate in Business DTA/MRP Requirements
I. Be issued only to students who have earned a cumulative grade point average of at least 2.00, as calculated by the degree awarding institution.	Minimum grade-point average requirements are established by each institution. Meeting the minimum requirements does not guarantee admission. Business programs are competitive and may require a higher GPA overall, a higher GPA in a selected subset of courses or a specific minimum grade in one or more courses.
II. Be based on 90 quarter hours of transferable credit including:	90 total credits
A. a minimum of 60 quarter hours of general education courses distributed as follows: <i>(DTA language)</i>	
1. Basic Requirements	
1a. Communication Skills (10 credits) Must include at least five credits (5) of English composition. Remaining credits may be used for an additional composition course or designated writing courses or courses in basic speaking skills (e.g. speech, rhetoric, or debate). 10 credits	10 credits English Composition Note 1: To meet current EWU requirements, the second English Composition course must be equivalent to EWU's English 201- College Composition: Analysis, Research, and Documentation
1.b 1. Quantitative/Symbolic Reasoning Skills (5 credits). One of the following (1) Symbolic reasoning course (2) Quantitative reasoning course in computer science, statistics, mathematics, or other discipline for which intermediate algebra is a prerequisite. 1.b.2. Intermediate Algebra Proficiency	10 credits total Must include 5 credits of business calculus, calculus I or a higher level math that includes calculus as a prerequisite. May include finite math or pre-calculus prerequisites for calculus or other courses to prepare for business calculus.
2. Distribution Requirements. Within distribution requirements, integrative, synthesizing courses and programs, including interdisciplinary courses and linked sequences of courses, are to be encouraged, especially for colleges requiring a minimum of two disciplines per area. <i>(DTA language)</i>	
2a. Humanities (15-20 credits) Selected from at least two disciplines. No more than 10 credits allowed from any one discipline. (No more than 5 credits in foreign language at the 100 level). No more than 5 credits in performance/skills courses are allowed.	15 credits in Humanities Note 2: Students intending the international business major should consult their potential transfer institutions regarding the level of world language required for admission to the major. Five (5) credits in world languages may apply to the Humanities requirement. Note 3: Students are encouraged to include a speech or oral communication course (not small group communication.)

<p>2.b. Social Sciences (15-20 credits) Selected from at least two disciplines. No more than 10 credits allowed from any one discipline.</p>	<p>15 credits in Social Sciences, specifically: 5 credits Microeconomics 5 credits Macroeconomics 5 credits additional social science</p>
<p>2.c. Natural Sciences (15-20 credits) Selected from at least two disciplines. No more than 10 credits allowed from any one discipline. At least 10 credits in physical, biological and/or earth sciences. Shall include at least one laboratory course.</p>	<p>15 credits in Natural Sciences include: 5 credits in statistics (business statistics preferred) 10 credits physical, biological and/or earth science, including at least one lab course</p> <p>Note 4: Students intending the manufacturing management major at WWU should consult WWU regarding the selection of natural science courses required for admission to the major.</p>
<p>3. Electives. Other college-level courses, of which a maximum of 15 credits may be in college-level courses as defined by the community college and the remainder shall be fully transferable as defined by the receiving institution. Where appropriate, preparation courses for the major should be included in this course work. <i>(DTA language)</i></p>	
<p>3.a. Business courses</p>	<p>20 credits 5 credits Financial Accounting I 5 credits Financial Accounting II 5 credits Managerial Accounting 5 credits Business Law</p> <p><u>Universities with a lower division Business Law requirement:</u> UW (all campuses), WSU (all campuses), EWU, CWU, WWU, Gonzaga, SMU, SPU, Whitworth.</p> <p>The following institutions do not require a lower division Business Law course and agree to accept the course taken as part of this degree as a lower division elective, but generally not as an equivalent to the course required at the upper division: Heritage, PLU, SU, and Walla Walla University.</p> <p>Note 5: International students who completed a business law course specific to their home country must take a business law course at a U.S. institution in order to demonstrate proficiency in U.S. business law.</p>
<p>3.b. General Electives</p>	<p>5 credits of non-business electives except as noted below</p> <p>Note 6: Four institutions have requirements for admission to the major that go beyond those specified above. Students can meet these requirements by careful selection of the elective <u>University Course Equivalent to:</u> WSU (all campuses): Management Information Systems MIS 250 Gonzaga: Management Information Systems BMIS 235 PLU: Computer applications CSCE 120, either an equivalent course or skills test WWU: Introduction to Business Computer Systems MIS 220 (for transfer students entering fall 2014)</p>

APPENDIX A

**Statewide Business DTA Major Related Program (MRP) Agreement Update
Participants to the Agreement, July 1, 2012**

The Joint Transfer Council (JTC) reviewed this agreement on April 23, 2012 and forwarded it for approval by the chief academic officers and business deans of the public and independent baccalaureate institutions offering the business major and the Instruction Commission representing the chief academic officers of the public community and technical colleges.

**SIGNATURES ON FILE AT THE HIGHER EDUCATION COORDINATING BOARD (Washington Student Achievement Council as of July 1, 2012).
Baccalaureate Institution signatures include both Business Deans and Provosts**

Approved by the **Instruction Commission, on behalf of the Washington State Community and Technical Colleges** on May 18, 2012

SBCTC Instruction Commission Signature _____

_____ Central Washington University	Date	_____ Western Washington University	Date
_____ Eastern Washington University	Date	_____ Gonzaga University	Date
_____ University of Washington Seattle	Date	_____ Heritage University	Date
_____ University of Washington Bothell	Date	_____ Pacific Lutheran University	Date
_____ University of Washington Tacoma	Date	_____ St. Martin's University	Date
_____ Washington State University Pullman	Date	_____ Seattle Pacific University	Date
_____ Washington State University Tri-Cities	Date	_____ Seattle University	Date
_____ Washington State University Vancouver	Date	_____ Walla Walla University	Date
		_____ Whitworth University	Date

APPENDIX B

Work Group Participants

Community and Technical Colleges

North Seattle CC	Larry Hopt
Clark College	Stephen Walsh
Spokane Falls CC	Jim Minkler, co-chair
South Puget Sound CC	Michael Baran
Renton TC	Peggy Moe
Bellevue College	Judith Paquette

Baccalaureate Institutions, Public

WSU Pullman	David Whidbee
CWU Ellensburg	Laura Milner, co-chair

EWU	Karen Morley
WWU	Craig Tyran
UW Seattle	Vikki Haag Day

Baccalaureate Institutions, Private

Seattle U	Teresa Ling, co-chair
Gonzaga U	Shari Rasmussen
Gonzaga U	Joan Sarles
Gonzaga U	Jane Hession
Heritage U	Leonard Black
Heritage U	Dioselina Cardenas

St. Martin's U	Richard Beer
Seattle Pacific U	Denise Daniels
Walla Walla U	JoAnn Wiggins
Whitworth U	Heather Rogers

Staff Support

HECB	Jim West
SBCTC	Michelle Andreas
COP/JTC	Jane Sherman
ICW	Vi Boyer

Joint Transfer Council Members

Jane Sherman, Council of Presidents, co-chair
 Dorna Bullpitt, South Puget Sound CC, co-chair

Community and Technical Colleges

Tom Nielsen, Bellevue College
 Laurie Kaye Clary, Grays Harbor College
 Jeff Wagnitz, Highline CC
 Laura Brener, Lower Columbia College
 Marci Myer, North Seattle CC
 Jim Minkler, Spokane Falls CC
 Patricia Onion, Whatcom CC
 Warren Brown, Seattle CC
 Ronald Shade, Olympic College

Baccalaureate Institutions

Mark Baldwin, Eastern Washington University
 Tracy Pellett, Central Washington University
 Bryan Gould, The Evergreen State College
 Janice DeCosmo, University of Washington
 Seattle
 Steven Vanderstaay, Western Washington
 University

Private Baccalaureate Institutions

Vi Boyer, Independent Colleges of
 Washington
 Brad Tomhave, University of Puget Sound
 Philip Schmidt, Western Governors University
 Washington

Agency Staff

Jim West, HECB
 Michelle Andreas, SBCTC
 Paul Francis, Council of Presidents

ICRC Representative

Craig Lewis, Everett Community College
 2000 Tower Street