

State Work Study Employer Update

Important Time Sheet Reimbursement Information

The 2012-2013 state fiscal year ends June 30, 2013. It is critical to submit all 2012-2013 (7/1/12 - 6/30/13) time sheets to the college you hired from by the deadline established by the college or July 10, 2013, whichever is earlier. Time sheets turned in more than 15 days after the end of the pay period, or July 10, 2013 for hours worked in June, could result in delay or denial of reimbursement. If your pay period crosses over the state fiscal year, you must submit separate time sheets for June and July hours. For example, you must submit two time sheets for the pay period June 5 through July 4 (6/5/13 – 6/30/13 and 7/1/13 – 7/4/13).

Contact Information

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2013 Legislative Session

The 2013 regular legislative session ended on April 28, 2013 without a final operating budget being passed. A 30-day Special Session began on May 13, 2013 with the passage of a final operating budget as a top priority.

Despite the budgetary uncertainty, both the House and Senate proposed budgets maintain flat funding for the State Work Study (SWS) program in 2013-2014 at approximately \$7.8 million. SWS policy changes are not anticipated as both proposed budgets reaffirm recent policy changes but do not include new policy directives. The Washington Student Achievement Council (WSAC) does not anticipate significant changes in SWS policy or operations in 2013-2014 that would impact employers. If unanticipated changes are included in the final passed budget, WSAC will contact SWS employers with updated information at that time.

Reimbursement Rates

As mentioned above, the WSAC does not anticipate any policy changes to SWS including reimbursement rates. Reimbursement rates are based on the following employer types:

Employer Type	Reimbursement Rate
For Profit	40%
Governmental Agency Private College Public College	60%
Non-Profit Community Service Provider School District STEM*	70%

**Off-Campus employers whose primary business activity is in the field of Science, Technology, Engineering, and/or Mathematics (STEM).*